

21 September 2022

**The National Arboretum
Stage 2 and 3 Excursion
Thursday 20 October 2022**

This year Stages 2 and 3 are heading to The National Arboretum as a part of our mathematics, creative arts and geography curriculum. Whilst there, students will participate in orienteering and teacher led learning experiences. Throughout the excursion students will observe the world's largest living collections of rare, endangered and significant trees from Australia and all over the world.

- When:** Thursday 20 October 2022
- Who:** Stage 2 (Years 3 and 4) and Stage 3 (Years 5 and 6)
- Where:** The National Arboretum, Forest Drive Weston Creek ACT 2611
- Transport:** Students will travel by bus
- Departure:** 9.15am - buses will depart at **9.15am promptly** from school
- Returning:** 2:00pm in time for normal going home arrangements
- Cost:** \$12.00
- Supervision:** Staff from Queanbeyan East Public School
- What to wear:** All students must wear full school uniform including school hats
- What to bring:** Students must bring fruit break, recess, lunch and a water bottle

Permission notes and payment must be returned by **Friday 14 October 2022**.

No late notes/payments will be accepted.

Kind regards,

Anna Glover
Organising Teacher

Danny Scott
Principal



The National Arboretum – Stage 2 and 3

Permission notes and payment to be returned by Friday 14 October 2022

I hereby consent to my child _____ in class _____ attending the **The National Arboretum on Thursday 20 October 2022 at The National Arboretum Forest Drive, Weston Creek ACT 2611**. I understand that my child will be travelling to and from the venue by bus.

☐ I have enclosed payment of \$12.00 cash / cheque or

☐ I have made an Online Payment. Receipt number _____ Date paid ____/____/____

Online Payment Details:

In 'Payment Options' please select **Excursions** and in 'Payment Description' please insert **Arboretum**

If required, I consent to the supervising staff seeking any medical aid that he/she feels is necessary. Supervision will be by school staff.

Parent/Caregiver's Name: _____

Contact phone numbers: Daytime: _____ **Mobile:** _____

Signed: _____ **Date:** _____

Publishing student information: The Department of Education may publish or disclose information about your child for the purposes of sharing his/her experiences with other students and/or informing the school and broader community. This information may include your child's name, age, information collected during this event such as photographs, sound and visual recordings of your child.

The communications in which your child's information may be published or disclosed include, but are not limited to:

- Public websites of the Department of Education including the School Sport Unit website at www.sports.det.nsw.edu.au, the Department of Education intranet (staff only), blogs and wikis.
- Department of Education publications including the school newsletter, annual school magazine and school report, promotional material published in print and electronically including on the Department's websites.
- Official Department and school social media accounts on networks such as YouTube, Facebook and Twitter.
- Local and metropolitan newspapers and magazines and other media outlets.
- Parents should be aware that when information is published on public websites and social media channels, it can be linked by third parties and may be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information.

Permission to publish: I have read the information about disclosing and publishing student information (above) and

☐ I give permission or ☐ I do not give permission

For the Department to publish and disclose information about my child in publicly accessible communications. This permission remains effective for this event until I advise otherwise.

Signed: _____

Medical Information

Does your child suffer from any medical condition? (asthma, diabetes, epilepsy, etc.) Please note details of any medical management program that staff may need to be aware of: _____

Give details of any medication (and dispensing routine) that your child is currently taking: _____

Give details of any allergy your child has to common foods, plants, insect bites, medications (eg. Penicillin): _____

Is there any other health related information that we may need to be aware of that may impact on any of the activities undertaken during the activity? _____

Signed: _____ **Date:** _____

Accurate and current medical and contact information is required for the safety of students attending this activity. This information will be held by the teacher-in-charge of the excursion and will not be used for any other purpose. The information may be disclosed to other agencies in the event of an emergency or if medical treatment is required. The information will be treated confidentially and will be destroyed at the conclusion of the excursion