

## Are you using the QEPS Sentral Parent Portal? If not, you might be missing out on important notifications!

The Sentral parent portal is our preferred method of communication to parents and carers. The portal allows you to:

- Notify us of any planned absences and respond to unexpected absences
- View your child's Attendance Overview
- View our newsletters
- View calendar events
- Receive notifications, notes and documents
- Access student reports

You can access the portal via the web or through the Sentral for Parents mobile app.

### On your computer

1. Please log on to the Internet and register for access here:  
<https://qeps.sentral.com.au/portal/register>
2. You must use a valid email address to create your username.
3. Once successfully registered you will be prompted to enter your username (email address) and the password you created
4. To see information from the school and to link to your enrolled child, enter the family access key provided. Family Access keys are provided to families by the school. If you do not have a family access code, please contact the office on 6297 2619. **NB: access keys are case sensitive so copy it into the box provided on screen, exactly as it appears.**
5. Select your child to access information.

### On your mobile device

1. Download the Sentral for Parents app
2. Search for Queanbeyan East Public School, select next
3. For first time users, select Register Here
4. Create your account using your details (you must use a valid email address to create your username), select create account
5. **Turn on notifications**

Information will still be provided to families via our normal communication methods. Please contact the office on 6297 2619 with any queries.

